Guidelines for Reviewers

Thank you for agreeing to help with the review process for "Origami⁷", the proceedings book to go along with the 7OSME conference. 7OSME will take place between 5th and 7th September 2018 and we aim to publish these in a printed book and electronically available at the conference.

We are using a web-based platform called EasyChair. Authors have uploaded their papers to the platform. You will submit your review through EasyChair. If you have not used EasyChair before, you will need to set up an account with EasyChair. Please follow the link below

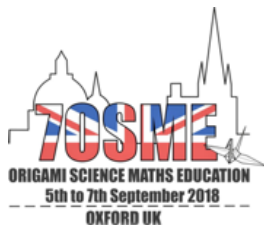https://easychair.org/conferences/?conf=7osme

To meet our deadline, we need to receive completed reviews as soon as possible and are asking for reviewers to complete their first reviews within two weeks, so by 5ᵗʰ April 2018.

Guideline for review

Please look through and read the paper. Then write a review of the paper and make a judgement on the paper. In the detailed review please consider the following;

1. Is the work novel? Are the authors reporting new work that has not been reported elsewhere?

2. Is the work clearly presented? Is it clearly written with good English and structured in such a way that the reader can follow the chain of reasoning.

3. Is the work significant? Does it address a problem of substantial interest to the community and/or move the field forward?

4. Is the work complete? Did the authors solve they problem they set out to solve? The paper should be more than just discussion of past work.

5. Does the work meet professional standards of its field? Are the authors aware of prior work in the field, and do they give appropriate citations and references?

Decisions are Accept, Minor revision, Major revision, Unacceptable.

Minor revisions are simple mechanical corrections or corrections that could be optional. Please make clear the types of corrections in your review. The paper may or may not be re-reviewed, at the discretion of the editor.

Major revisions are mandatory changes, and the paper will be re-reviewed by the same reviewer. If there are multiple problems, you should only give Major Revisions if you think there is a reasonable chance that the paper could be made acceptable within 2-3 weeks of work. If new work would be required, the paper should be marked Unacceptable.

Feedback from the reviews will be summarised and sent back to the authors to enable amendments to be processed.

Timeline

Please aim to have reviews updated in Easychair within two weeks or emailed back to me. Please complete the first review by 5th April 2018. We are aiming for three reviews per paper, and our aim is to complete all first reviews by April 25th. However, the sooner we can get feedback to authors, the sooner we can have corrections processed, especially if Major revision is required.

The quality of Origami7 depends on your input. The Technical Committee of 7OSME would like to thank you in advance for your work.